JOB DESCRIPTION



Job Description for Registered Nurse/Charge Nurse

Department:	Emergency Services
Dept.#:	7010
Last Updated:	7/22/08

TITLE: REGISTERED NURSE/CHARGE NURSE

DEPARTMENT: EMERGENCY SERVICES

REPORTS TO: NURSE MANAGER

NATURE OF POSITION

The Registered Nurse working in the ESD is responsible for planning, organizing, implementing, and evaluating direct patient care. The RN provides nursing care to all emergency and clinic patients of all ages, in the department, delegate's assignments and provides supervision for the support staff in accordance with their level of training and patient's acuity.

REQUIREMENTS

Graduate of an accredited school of professional nursing and licensed to practice as a registered nurse in the State of California.

Current ACLS certification

Current PALS certification

Current CPR certification

Current TNCC Certification

PHYSICAL REQPIREMENTS

Refer to the American Disabilities Act (ADA) Job Description for RN.

STANDARDS OF PERFORMANCE			
RESPONSIBILITIES	STANDARDS OF PERFORMANCE		
A. <u>DEMONSTRATES</u>	1. Complies with personnel policies.		
PROFESSIONALRESPONSIBILITY IN THE RN	2. Delegates nursing activities to other RNs, LVN,		
ROLE	and support staff.		
	3. Takes action based on constructive performance		
	evaluations.		
	4. Takes responsibility for helping to meet own		
	learning needs. Recommended classes:		
	A. TNCC		
	B. Pediatric seminar		
	C. PALS		
	D. CCU class		
	E. MICN		
	F. CEN		
	Required Class:		
	A. SIDS		
	B. NON VIOLENT CRISIS INTERVENTION		
	12 hour class with yearly recertification.		
	C. 4 hours CEU in trauma		
	5. Maintains confidentiality when interacting with		
	patients, families, personnel, and the public.		
	6. Responsible for maintaining current		
	licenses/certificates on file.		
	A. CPR		
	B. ACLS		
	C. RN/LVN licenses		
	D. completed skills list		
	E. PALS		
	Charge Nurse only:		
	A. MICN certification		
	B. HAZ MAT awareness		
	C. Attends six run reviews per year.		
	7. Documents and signs all care prior to end of shift		
	8. Acts as the patients advocate		
	9. Attends 75% of scheduled staff meetings.		
	10. Demonstrates use of TDD.		
B. CONDUCTS AN INI_IAL AND ONGOING			
ASSESSMENT DESIGNED TO GATHER DATA	1) Performs subjective and objective assessment both		
RELEVANT TO THE PATIENT'S INDIVIDUAL	of critical and non-emergent patients.		
NEEDS AND AGE GROUP.	A) Subjective includes but not limited to		
	1. Chief complaint/medical history.		
	2. Mechanism of injury.		
	3. Time/place/date of onset		
	4. Allergies 5. Medications		
	6. Tetanus Status.		
	7. Pain Assessment Scale		
	7. Fain Assessment Scale		

RESPONSIBILITIES	STANDARDS OF PERFORMANCE
	B) Objective includes but is not limited to:
	1. Primary Assessment:
	a. ABC's
	b. Skin Signs
	c. LOC
	2. Secondary assessment: Body systems:
	1. Respiratory Component:
	a. Identifies breath sounds
	b. Recognizes abnormal breath sounds
	c. Recognizes abnormal ABGs
	d. Identifies amount and character of
	secretions
	e. Determines need for supplemental
	oxygen/suction.
	2. Cardiac Component:
	a. Performs cardiovascular assessment.
	b. Attaches patient to bed side monitor.
	c. Obtains and evaluates an EKG strip.
	3. Neurologic Component:
	a. Performs neuro assessment.
	b. Records GCS on Trauma patients.
	4. Renal Component:
	a. Assesses the volume and characteristics of
	urine output vs intake.
	b. Records I & 0 when appropriate.
	5. Multisystem Component:
	a. Performs abdominal assessment.
	b. Assesses amount and characteristics of
	gastric secretions.
	c. Assesses the patency of various
	gastrointestinal drainage tubes.
	d. Inserts an NG tube.
	e. Assesses nutritional status. f. Assesses
	surgical/trauma wounds.
	g. Recognizes the significance of abnormal
	lab valves.
	6. Psychosocial Component:
	a. Determines patient's response to the
	environment.
	b. Identifies patient's support system.
	c. Determines patient's response to pain.

RESPONSIBILITIES	STANDARDS OF PERFORMANCE
C. IN COLLABORATION WITH THE PATIENT	1. Identifies nursing diagnoses or problems based on
FAMILIES, IMPLEMENTS A PLAN OF CARE	patients assessments.
	2. Formulates an etiology for each nursing diagnosis.
D. DEVELOPS A PLAN OF CARE FOR BOTH CRITICAL AND NON EMERGENT PATIENTS	 Identifies desired outcomes for each nursing diagnosis/problem. Determines nursing interventions to reach outcomes. Prioritizes patient care activities.
E. IMPLEMENTS THE PLAN OF CARE	1. Follows Established Protocol both in the ESD & Pre-Hospital settings.
	 Follows current ACLS guidelines. Follows current State approved pre-hospital care guidelines. Mental Health Patients Non-Emergency Clinic patients.
F. EVALUATES THE OUTCOME OF NURSING CARE	1. Evaluates patient's response to Interventions/reassesses and documents on patient's record.
G. ORGANIZES NURSING CARE FOR A GROUP OF PATIENTS	 Establishes priorities for patient care activities. Demonstrates knowledge of role to provide care for assigned patient area. A. Clinic B. Trauma C. Float D. Charge E. Triage

RESPONSIBILITIES	STANDARDS OF PERFORMANCE
H. COMMUNICATES RELEVANT PA	ATIENT 1. Reports changes in patient's status to charge nurse
INFORMATION	or physician. 2. Documents nursing care consistent with hospital charting standards. 3. Complies with hospital policy for receiving doctor's orders, including verbal and phone. 4. Orients patients and family to critical care environment as able. 5. Relates ESD policy regarding visitors to family & friends. 6. Provides access to quiet room as appropriate
I. POLICIES AND PROCEDURES	 Complies with hospital policies procedures for selected precautions i.e. seizure, suicide. Prepares patient for operating room. Uses principles of body mechanics in mobilizing patient or objects. A. Asks for help when lifting heavy patients Complies with policies for restraints. Complies with policies for electrical safety. Checks the Crash cart per policy Incorporates infection control principles in practice. Demonstrates skills related to the management of emergency situations. Complies with policy for cardio-pulmonary arrest. Demonstrates how to place STAT calls. States hospital DNR/DNI policy Complies with policy regarding risk management.

RESPONSIBILITIES	STANDARDS OF PERFORMANCE
J. CHARGE NURSES	
EFFECTIVELY AND SAFELY ORGANIZES AND	1. Makes assignments according to the needs of the
MANAGES A NURSING UNIT FOR HIS/HER	patient and the capabilities of the staff.
SHIFT.	2. Organizes and prioritizes work to be completed.
	3. Effectively problem solves for self and other
	personnel on shift.
	4. Gives concise report of patient's condition to
	physician.
	5. Gives accurate, pertinent report to oncoming staff.
	6. Provides direct patient care.
	7. Functions as a liaison between Department
	Director and staff.
	8. Provides information to the Department Manager
	regarding performance of individuals as appropriate.
	9. Provides guidance and supervision to employees
	for whom they are responsible.
	10. Works on assigned projects under the direction of
	the Department Manager.
	11. Assists the Department Manager in keeping
	productivity and costs within certain standards.
	12. Provides pre-hospital direction for ALS
	personnel.
	13. Performs all radio room practices and operations.